

## **Peer Success Coach (PSC)**

### **Overview of Role**

A Peer Success Coach (PSC) is a point-person who can offer guidance to students as they navigate life at Purdue. PSCs are primarily upperclassmen who coach their peers through personal, academic, and social concerns such as studying for exams, connecting with campus resources, finding motivation, getting involved in campus activities and organizations, and managing time. PSCs meet weekly or biweekly with their coachees and hold them accountable for meeting their established goals.

### **Responsibilities of Position**

Peer Success Coaches have several responsibilities in this role, including:

- Coaching up to 3-4 students per semester
- Meeting weekly or biweekly with assigned coachees and documenting meetings in Boiler Connect system
- Attending biweekly trainings, as scheduled, throughout the year
- Attending required check-ins with PSC Supervisor throughout the semester
- Holding 1 office hour per week
- Additional documentation, administrative tasks, and professional development as determined by PSC Supervisor

### **Qualifications for PSC Position**

Students interested in applying to be a Peer Success Coach for Fall 2020 must:

- Be an undergraduate student who has attended Purdue for at least 2 semesters
  - May apply if you are currently in your second semester
- Be willing to commit to the position for at least 2 semesters, with an option to continue longer provided you are in good standing in the role
- Be able to dedicate at least 5 hours a week to the position
- Have a cumulative GPA of 3.0 or higher
- Be available for biweekly trainings in the evenings throughout the year
- Be in good academic and judicial standing at Purdue University
- Have the desire to assist other students with identifying and overcoming barriers to their academic success
- Possess a positive attitude and passion for helping others
- Be willing to work both individually and as a part of a diverse team

**Hours & Compensation:** typically 4-6 hours a week, starting wage of \$9.75/hour

## **PSC Application Process**

### **Application Materials**

To apply for the PSC position, you must submit the following:

1. An updated resume
2. A cover letter highlighting your experiences that make you a great fit for the position, what you would contribute to the team, and what you hope to gain from the position
3. At least 2 faculty and/or staff references
  - a. Please note that we *will* be contacting your references

### **Selection Timeline**

1. Submit online application no later than noon on Monday, March 2, 2020
2. Be available for a possible group interview on Monday, March 9 or Tuesday, March 10, 2020
3. Be available for a possible individual interview between Monday, March 23 and Friday, April 3
4. Hiring notifications will be made the week of April 6, 2020

**Please direct any questions about the position  
to Shruti Nelson at [shrutin@purdue.edu](mailto:shrutin@purdue.edu)**